



Sarsuna College

NOTICE

09.11.2020

All students of B.A. / B.Sc. / B.Com. Sem-I (Hons. & Gen.) classes are asked to check all information in their Application form for admission. The application form for admission contains all the information entered by the student. The students are allowed to correct any mistake in general information such as, spelling error in name or Address, mistake in gender choice, etc., on and from 10.11.2020 to 13.11.2020 on the online portal. The procedure of rectifying one's general information online is mentioned below. After 13.11.2020 no such correction requests will be entertained. However, the students are not allowed to change the last examination passing Board, CU Registration, Caste category, PwD information, BPL information and Marks table. During verification of original documents, if any document/information submitted by a student is found to be false, the admission of the said student will be cancelled with immediate effect and the fees paid by him/her will be forfeited, without any further clarification. After verification, required details of the admitted students will be submitted by the College to the University for Registration. The students are advised not to be worried about the University Registration process as it will be done automatically.

Principal
Sarsuna College

Procedure to Correct General Information:

1. Sign in to the Sarsuna College Admission portal using your Username and Password.
2. Click on **Change General Information**.
3. Update your General Information and click on Submit.
4. Click on **Application Status Check** and download and print the fresh Application form.
5. Sign out.